

MEDICAL INFORMATION

Blood Group _____ Allergies and Medical Ailments (if any) _____

Certificate of Health/ Blood Group Report/ Copy of Immunisation Record must be submitted at the time of admission.

PREVIOUS EDUCATION

Name of the School/ Location	Completed upto which class	Month & Year of Passing	Overall Percentage

Reasons for Leaving School

QUESTIONS FOR PARENTS

1. What are your child's strengths in academics? _____
2. What are the areas needing special attention or improvement for your child? _____
3. Future career considered for your child : _____
4. What is it that you desire most for your child? _____
5. As a parent, if you were to volunteer your time and talent, in what way would you augment school life at Glendale Academy? _____
6. At Glendale Academy, would you be applying for any other children? _____
7. Have you applied at any other schools? (Yes/ No) If yes, please specify which ones : _____
8. Student's hobbies, special interests, talents : _____

PERSON TO BE CONTACTED IN CASE OF EMERGENCY

Contact Person	Address	Phone

Person allowed to pick child from school _____



PARENT DECLARATION

We, _____ hereby declare that the information provided on this form is correct. We understand that the school, on accepting the registration form of our ward, is not bound to grant admission. If admission is granted, we promise to abide by the rules and regulations of the school.

Mother's Signature

Father's Signature

FOR OFFICE USE ONLY

Date of Registration _____ Remarks _____

Date of Admission Test _____ Remarks _____

Date of Interview _____ Remarks _____

Date of Admission _____ Admitted in Class _____

Admission Fee

Caution Deposit

Amount _____

Receipt No. _____

Date _____

Entries Made

Admission Register _____ Attendance Register _____

Caution Deposit Register _____ Address Index Card _____

Admission No. _____ Emergency Card _____

Documents Received

Copy of the Birth Certificate Transfer Certificate Copy of Immunisation Record

Photographs 5 Nos. Previous Report Card Blood Group Report Certificate of Health

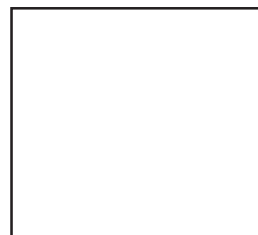
School Leaving Details _____

Date of Leaving School _____ Class at the time of Leaving _____

Counselor's Signature

Principal's Signature

Subsequent Photos



Rules and Regulations

International

1. Issue of application form does not guarantee admission.
2. Recommendations will not be entertained. Such applicants will be disqualified.
3. Parents are required to submit the application complete in all respects with the required documents
4. On confirmation of admission, the fee schedule will be as follows:
 - a) To be paid within 3 (three) days of the receipt of information regarding admission.
 - (i) Admission Fee (non-refundable)
 - (ii) Caution Deposit

Note: - Else - Admission will stand cancelled and the vacancy will be offered to another candidate.

- b) To be paid by 15th April.
 - i. Entire Term Fee (inclusive of tuition, activity, midday meal)
 - ii. Transport Fee (Optional)

Note: - Else – Admission will stand cancelled and the admission fee paid will be forfeited.

5. Transport is an optional facility, subject to availability and convenience of routes. The pick up/drop points are only on main roads. Buses will not ply in by lanes. Additional points on main routes will be created /added at the school's discretion. Change of route on a temporary basis, even for a day will not be allowed, for the security of your own child. Refund of conveyance fees will not be permitted in case of withdrawal during the academic session.
6. In case of withdrawal, the procedures are as follows:
 - a) Transfer Certificate will be issued one week after application.
 - b) Once the TC is issued, the student's name is off the rolls and hence he/she cannot attend school.
 - c) Caution Deposit refund will be made only on producing original receipt, after one month of application for Transfer Certificate and if fees for the year have been paid.
 - d) For a full refund of Caution deposit and last date for Transfer Certificate application is 31st March.
 - e) In case of Transfer Certificate application
 - i. On or before 15th April refund of CD shall be **75%**.
 - ii. On or before 30th April refund of CD will be **50%**.
 - iii. After 1st May, **No refund** of CD will be given.
7. Fees – The school will have the discretion to change the fee structure without prior notice.

8. Please note:

- Any damage to school property will have to be paid for.
- In case of loss of diary/report/ID card, replacements will be issued on payment of the stipulated amount as specified in the diary.
- Discipline rules as mentioned in the diary will be strictly enforced and the school reserves the right to issue TC to students who fail to abide by these rules.
- No jewellery, electronic items or other valuables are to be carried to school. The school will not be responsible for any loss of such items.
- Any change of address, telephone numbers is to be notified immediately, in writing or by email only. Telephonic messages will not be accepted.
- Parents are encouraged to meet teachers, as specified in the diary. Meeting the Heads is strictly by appointment.

The school reserves the right to amend the rules & regulations without prior notice to parents. However, parents will be informed of the changes made.

I have read the above and agree with the rules and regulations of the school.

Date:

Name of the Student:

Class of Admission:

Signature of the Parent: